

Pack 34 Bylaws

Approval Date: 11/27/06

General

The Pack will be governed by the Pack Committee (the Committee) that will be comprised of the following leadership positions. Individual Committee members may hold more than one leadership position.

- Pack Committee Chair
- Cubmaster
- Secretary
- Treasurer
- Membership & Registration Chair (Recruitment)
- Fundraising Chair
- Tiger Leader
- Wolf Leader
- Bear Leader
- Webelos I Leader
- Webelos II Leader
- Rain Gutter Regatta Chair
- Pinewood Derby Chair
- Cake Bake/Chili Cook-off Chair
- Holiday Pack Meeting Chair
- Camp Chair
- Blue and Gold Banquet Chair

Bylaw Provisions

1. Any matter brought before the Committee for a vote requires the participation of at least 50% of the Committee. Matters that can not wait until the next Committee meeting can be handled via email or telephone. If there are two Committee members that reside in the same household, their votes count as one vote (only one vote per household).
2. The Pack will be re-chartered every January, as designated by the District.
3. Amendment of the Pack Bylaws requires the approval of the Committee.
4. The Committee will elect Committee members and determine leadership roles each May for the upcoming school year. Key roles that must be filled each May include the Committee Chair, Cubmaster, Treasurer, Secretary, and Den Leaders excluding the Tigers. The Committee will try to fill all positions with the intent of leaving at least 3 positions open for new families joining in September.
5. The annual Pack budget and tentative calendar will be approved by the Committee in May for the upcoming school year.

6. Use of Pack funds for items other than those stated in the approved budget must be discussed and voted on at a Committee meeting. The Committee members that need to be in on the decision making process regarding the use of unbudgeted Pack funds are:
 - a. Committee Chair
 - b. Cub Master
 - c. Treasurer or Secretary

If unbudgeted disbursement issue for less than \$200.00 cannot wait until a Committee meeting, the three Committee members identified above shall notified of the issue and allowed to discuss and make decisions without calling a Committee meeting. Unbudgeted disbursement issues exceeding \$200.00 must be addressed in a Committee meeting.

7. The Committee may on rare occasions need to consider the removal of cub scouts or leaders due to behavioral issues. The removal of scouts or leaders requires a vote of the Committee after consideration of the issue(s).
8. Pack funds may be used assist cub scouts having financial difficulties. These funds may only be used to pay registration, activity or camping fees. The Committee members that need to be in on the decision making process regarding the use of Pack funds for financial assistance are:
 - a. Committee Chair
 - b. Cub Master
 - c. Treasurer or Secretary

The Committee members may use their discretion in providing financial assistance using Pack Funds for up to \$150 (in total for the year). Use of funds exceeding \$150 requires approval by the Committee.

9. Den Leaders will be reimbursed for den activity expenses up to \$32 per boy per school year. Leaders must submit receipts for reimbursement. The funds may be used to pay expenses associated with monthly den meetings or special den activities.
10. Den Leaders must complete an Awards request form and turn it into the Cubmaster no later than 3 days prior to the Pack meeting in which the award is to be presented. Rank Awards (grade to grade) and Crossovers from the Pack to the Troop will occur each May at the Blue and Gold Banquet.
11. Two adults (“2 deep leadership”) will be required for any meeting involving cub scouts. If 2 adults are not present, the meeting or activity will not take place. Parents are responsible for checking with the leader to ensure 2 deep leadership is in place before leaving their scout.
12. The Pack will charge an annual registration fee for each boy wishing to participate in Cub Scouts. The annual registration fee will be determined by the Pack Committee as part of approving the annual budget each May. Included in this amount is the boys registration for one year to the district, a t-shirt, an annual subscription to Boys Life, and all dues for the entire year. Additional fees may apply for Pack or Den activities.
13. The following expenses are the responsibility of the Pack:
 - a. Registration Fee for all adults
 - b. Training for all BSA registered adults

- c. Awards and pins
- d. Awards include all belt loops/activity pins earned while a registered cub scout
- e. Boy's Life Magazine
- f. Prizes/awards for fund-raiser
- g. Pinewood Derby/Rain Gutter Regatta kits/ trophies/patches/medals

14. The following expenses are the responsibility of the parent:

- a. Scout uniform
- b. Scout book
- c. Registration fees
- d. Optional book for religious award(s)
- e. Camp fees
- f. Special activity fees